

# **Performing Arts Center Board Minutes 11/10/10 - draft**

SIMSBURY PERFORMING ARTS CENTER BOARD  
REGULAR MEETING  
NOVEMBER 10, 2010

## **I. CALL TO ORDER**

Dave Ryan called the meeting to order at 7:01 p.m. In addition to Mr. Ryan, Board members Leo Collins, Janet Goman, Sharon Lawson, Ken Mason, and Greg Piecuch were present. Also in attendance were Gerry Toner, Director of Parks & Recreation, and Nick Buccarella.

## **II. REVIEW AND APPROVAL OF MINUTES**

Mr. Piecuch moved to approve the minutes of the October 21, 2010, meeting. Mr. Mason seconded the motion. The motion passed unanimously.

## **III. REVIEW OF PAC MANAGER RFP RESPONSES AND POSSIBLE ACTION**

The Board reviewed and discussed the two submitted proposals. Following the discussion, there were four votes for Mr. Vincent and two votes for Mr. Bell.

Mr. Ryan moved to inform the Board of Selectmen that the PAC Board voted 4-2 to recommend that the BOS negotiate a contract for PAC Manager 2010-2011 with Tom Vincent, based upon Tom's proposal, with a revised incentive provision. The PAC Board recommends an incentive provision that a fraction of the facility fees (the per-ticket PAC receipts) be paid for concerts other than the TMMF. The negotiated rate should approximate the

\$3,500 fee that was proposed. Mr. Piecuch seconded the motion. The motion passed with five votes in favor and one opposed.

#### IV. REVIEW AND POSSIBLE APPROVAL OF THE 2010 FINANCIAL REPORT

The Board reviewed and discussed the draft 2010 Financial Report.

Mr. Piecuch moved to approve the 2010 Financial Report. Mrs. Goman seconded the motion. The motion passed unanimously.

#### V. DISCUSSION AND POSSIBLE ACTION ON MARKET ASSESSMENT AND CAPITAL NEEDS

The Board reviewed and discussed various documents delivered to the Board by Mr. Ryan. Among these were the minutes of the GHAC roundtable from February 27, 2008, a previous proposal for a possible 2008 Manhattan Transfer concert, and a Long Range Planning/Capital Requirements drafted by Mr. Ryan. In addition, Mr. Buccarella delivered a draft capital needs document that he had drafted. Following the discussion, it was agreed that the Board would ask Mr. Sawitzke to attend the December meeting so that the Board could further formulate a capital improvement plan. No further action was taken.

#### VI. DISCUSSION AND POSSIBLE ACTION ON A CAPITAL IMPROVEMENT PLAN

This matter was tabled to the December regular meeting.

#### VII. ACTION ON REQUESTS TO USE THE PAC

The Board reviewed and discussed a request of the MS Walk to use the areas adjacent to the Performing Arts Center on April 10, 2011.

Mr. Piecuch moved to inform the Board of Selectmen that the request of the MS Walk to use the areas adjacent to the Performing Arts Center on April 10, 2011: (a) does not propose to use the Performing Arts Center; and (b) that the date falls outside the entertainment season and does not conflict with any other event. Mr. Mason seconded the motion. The motion passed unanimously.

The Board reviewed and discussed a request by the Rotary Club to amend the proposed date of the River Run to May 1, 2011.

Mr. Piecuch moved to recommend the Board of Selectmen approve the request of the Rotary Club to use the Performing Arts Center for the River Run on May 1, 2011, contingent upon: (1) the execution of a license agreement in a form acceptable to the town attorney, (2) reimbursement to the Town of Simsbury of expenses actually incurred, and (3) the timely issuance of a public gathering permit. Mr. Mason seconded the motion. The motion passed unanimously.

## VIII. ADJOURNMENT

Mrs. Goman moved to adjourn at 8:15 p.m. Mr. Mason seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Gregory W. Piecuch  
Vice-Chairman